



Ref : SIT/IQAC/2019-2020/

Date:25/01/2020

### MEETING NOTICE


A meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru is convened at 10:30AM in Board Room on 28/01/2020.

The agenda for the meeting are:

Agenda: 1.

1. To conform the minutes of last IQAC meeting held on 25/01/2020
2. .Review of Institute Vision , Mission statements.
3. Discussion on OBE and related document preparation.
4. Any other matter with the permission of chair

All the members and Heads of various departments are requested to attend the same.

  
(Dr. Shivakumar G S)  
Director-IQAC

Copy to the Chairman, members and HOD's



Ref: SIT/IQAC/2019 -2020/MoM-

Date: 28/01/2020

### Minutes of Meeting

The meeting of IQAC members and heads of various departments of Srinivas Institute of Technology, Mangaluru held on 25<sup>th</sup> January 2020 in the College board room at 10:30 AM to discuss the agenda.

#### **Members Present:**

1	Dr.Shrinivasa Mayya D	Chairman-Principal
2	Dr.Shivakumar G S	Director -IQAC
3	Dr.R.N Hegde	Member
4	Dr.Shankar K S	Member
5	Prof.Bheema Shastry	Member
6	Dr.Ananth Kumar Kulkarni	Member
7	Dr.Jose Alex MAtew	Member
8	Dr.Sooryanarayana K	HOD-Physics
9	Prof.Lokesh B	HOD-EEE
10	Dr.Ajoy Joseph	HOD-MBA
11	Dr.Sooryakrishna K	HOD-E&C
12	Prof.Janardhana Bhat K	HOD-ISE
13	Harsharaj C	Member

#### **Members Absent:**

1	Mrs. Mitra S Rao	Management representative
2	Sri K K Poonja	Member
3	Mr. Vincent D'Souza	Member
4	Mr. Dawn Prakash,	Member
5	Prof.Hariprakash U P	Member



**Agenda:**


1. To conform the minutes of last IQAC meeting held on 25/01/2020
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4. Any other matter with the permission of chair

**Minutes :**

Chairman welcomed the members and head of the departments for the meeting.

1. Members confirmed the minutes of last IQAC meeting held on 25/01/2020 after discussion on the matter.
2. Dr. Shivakumar G S presented the Vision and Mission statements of the College. After the discussion, Vision and Mission statements were finalised.
3. Chairman advised to formulate the PEO and PSO of the department. Detailed discussion is done about Program Educational Objectives (PEOs) and Program Specific Outcomes (PSOs) and relationship with Program outcomes(POs)
4. **Any other matter** :i.A brief discussion about Course Outcomes (COs),CO guidelines, Course coordinator, Module coordinator and department NBA subcommittee were done.  
ii.College Internal exam coordinator Prof Ravi Narayanan was asked to make a common structure for Internal test: theory and lab, Lab conduction, Excel sheet for internal evaluation as per the NBA Norms.  
iii.He was asked to find the norms to improve the process of continuous evaluation Also told to define the rubrics for assignment, unit test, Lab conduction, Lab test, and Internal Assessment .

The meeting ended with a vote of thanks to the Chair and members of IQAC by the Director IQAC.

  
Dr. Shivakumar G S  
(Director-IQAC )

  
Dr. Shrinivasa Mayya D  
**PRINCIPAL**  
**SRINIVAS INSTITUTE OF TECHNOLOGY**  
Valachil, Merlapadavu  
Farangipete Post, Mangaluru-574113

### ACTION TAKEN REPORT

Action taken report on the agenda of the Meeting of the Internal Quality Assurance Cell (IQAC) of Srinivas Institute of Technology, Mangaluru held on 28/01/2020

Sl. No.	Agenda	Resolution	Action Taken
1.	Confirmation of the Minutes and action taken report of the previous meeting	Approved	Confirmed and approved
2.	Review the Vision and Mission	Approved	Final version approved
3.	Discussion on OBE	Approved	Program wise PEO, PSO's prepared
4.	Any other matter-IA improvement	Approved	IA process improvements are done.

  
(Dr. Shivakumar G S)

Director-IQAC

  
(Dr. Shrinivasa Mayya D)

Principal & Chairman-IQAC  
**PRINCIPAL**  
**SRINIVAS INSTITUTE OF TECHNOLOGY**  
Valachil, Meriapadavu  
Farangipete Post, Mangaluru-574143

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