

Srinivas University

I Semester M.S.W. -2019

SYLLABUS

PAPER SU MSW01 - SOCIAL WORK PROFESSION – HISTORY & PHILOSOPHY

4 Credits, 40 hours, 100 marks

Objectives of the Course : To acquire an understanding of the history and evolution of Social work, Emergence as a profession, principles and values, influence of ideologies, functions and fields, need and importance of education and training.

UNIT I – Introduction to Social Work 7 HRS

Meaning, Definition and Objectives of Social Work.

Social Work and related concepts : Social service, Social welfare, Social reforms.

Methods of Social work : Introduction to core methods – Meaning and Definition of Social Case work, Social group work and Community organization

Auxilliary methods : Social action, Social Welfare administration, Social work research

UNIT II – Social work Profession 7 HRS

Meaning, objectives and attributes of profession

Social work as profession

Principles of Social work

Tools and techniques : Conscious use of self, verbal interaction, relationship, programme planning

Fields of Social work : Industry, hospital, family welfare centre, correctional homes

Changing concepts of Social work

UNIT III – History of Social work profession 6HRS

Charity to rehabilitation

Social work in USA : Colonial period, industrialism, neighborhoods guild, welfare programmes in 20th century

Social work in UK : Elizabeth and Poor Law, Charity organization societies, settlement homes, Beveridge report

Social work in India : Ancient India, Mughals, contribution of Individuals and organisations, Modern Social work

UNIT IV – Ideology and practice models of Social work 6HRS

Contribution of religion and religious ideologies

Gandhian philosophy of Social work

Current Ideologies : Relief model, Welfare model, Clinical model, Radical model

UNIT V – Social work Values and Ethics 7 HRS

Functions: Restoration, provision of resources, prevention

Values of Social work: Relating to individual, problem, relationship, agency, practice

Need and importance of Code of Ethics in Social work practice

National and International Code of Ethics

UNIT VI – Training and Field work 7 HRS

Field work and importance of Field work supervision

Voluntary Social work: Role of government and voluntary organizations in promoting social welfare

Training in Social work education, Uses of supervision–meaning and importance, Objectives and types of supervision and Role of faculty and agency supervisor

References

Bhattacharya, Integrated Approach to Social Work in India, Raj Publishing House, Jaipur

Desai, Murali, Ideologies and Social Work, Rawat Publication, Jaipur

Gore, M.S., The Social context of ideology, Sage Publication, New Delhi

Rameshwari, Devi and Ravi Prakash, Social Work practice, Mangal Deep Publication, Jaipur

I Semester M.S.W.

PAPER SUMSW 02 - SOCIAL CASE WORK

Objectives of the Course : To understand the case work method and its application in practice. To equip learners with theoretical knowledge for work with individuals and families. To develop competencies in learners to use the method in practice while working with individual clients and families. To equip learners with values and skills necessary for working with individuals and families. Understand the values and principles of working with individuals and families.

Unit – I Case Work 7 HRS

Meaning, Definition and Objectives, Scope, qualities and skills of a social of Case Work. Scope, qualities and skills of a social of Case Work. Tools and techniques of case work: Recording ,Observation , Listening ,Home visits ,interview techniques, relationship Components of case work: Person; Meaning, characteristics, nature, defenses problem; meaning characteristics. Types of problem, place, Meaning, characteristics, classification of the agency service Process; Meaning, characteristics, steps.

UNIT II – Principles of case work and their application: 7 HRS

Individualization–Meaning, role of social worker in individualization. Acceptance –meaning, role of social worker in acceptance,Obstacles of acceptance. Controlled emotional involvement–meaning, role of social worker. Purposeful expression of feelings–meaning, role of social worker. Non-judgemental attitude –Meaning, role of social worker, skills required. Client’s self-determination–meaning, role of social worker. Development of professional self: Self awareness: Various areas to improve professionally

UNIT III- Process of case work : 6HRS

Meaning various steps Intake meaning, procedure Study–meaning, collecting information. Analysis and assessment–meaning steps Negotiating contract meaning, types,. Treatment techniques–supportive and modifying techniques. Termination–meaning, conditions of termination, evaluation, meaning, importance. Disengaging from relationship Stabilisation of change effort. Follow up–Meaning relevance

UNIT IV – Casework skills: 7 HRS

Uses of case work skills in dealing with problems of adolescence, Problems of aged. Couples with marital problems, Case work with HIV Infected patients .Transference and counter transference.Theories used in social case work; Psychoanalytic theory. Psychosocial theory Behaviour modification theory, cognitive theory

UNIT V – Disaster management: 6HRS

Disaster management Concept. Types of Disasters. Role of social case worker in disaster management. Crisis intervention concept, meaning. Role of social worker Career guidance meaning, definition. Relevance and role of case worker in career guidance centres

UNIT VI – Therapeutic approach: 7 HRS

Therapeutic approach to working with individuals and families. Behavioural theory Introduction techniques, uses, goals, Application Client centred theory Introduction, techniques, uses and goals, application Family therapy, Introduction, techniques, uses, goals, Application. Rational emotive therapy, Introduction techniques, uses, goals. Social casework treatment process, treatment goals, treatment plan, Application of treatment methods, Direct and indirect.

I Semester M.S.W.

PAPER – SUMSW 03 SOCIAL GROUP WORK

4 Credits, 40 Hours, 100 Marks

Objectives of the Course

To Develop understanding of group work as a method of social work by providing knowledge, skills and techniques required for the Professional Social Workers. The subject gives insights on the techniques of group formation and approaches in group work practices. The topics included for the study will empower the learners to develop required skills in group development. The learner will be exposed to the scope of group work practice in various settings for social betterment.

UNIT 1: Group & Social Group Work: 6 H

Groups-Introduction, Definitions, Characteristics; Social Group Work-Introduction, meaning, definitions, Objectives, Scope of Group Work, Significance and Need for Group Work in the Modern Society; Values of Group Work.

UNIT 2: Principles & Types of Group Work: 7 H

Principles of Group Work-Views of Douglas, Principles by Trecker, Types of Group work- Open and closed groups, Social Treatment Groups (Remedial Groups, Socialisation Groups, Therapeutic Groups), Task Oriented Groups (Committee, Teams and Councils), Developmental Groups- Educational Groups; Growth Oriented Groups, Self Help Groups, Social Action Groups.

UNIT 3: Group Formation, Development, Process: 7 H

Factors of Group Formation- Selection of Group Members (Homogeneity and Heterogeneity), Goal formation, Contract; Steps in Group Development-Initial Phase, Convening, Formation, Conflict- Resolution Mechanism, Maintenance and Termination; Process-Intake, Study, Treatment, Use of Verbal and Non Verbal Communications, Evaluation, Termination (Disengaging from relationships, stabilization of change effort);

UNIT 4: Skills and Dynamics of Group Work: 6 H

Skills- Facilitation, Analytical Thinking, Communication, Leadership; Recording in Group Work- Importance of Recording in Group work, Principles of Recording and Types of Recording; Group Dynamics- Bond, Sub-Groups, Role, Leadership, Isolates, Scapegoats, New comer, Conflict, Decision Making, Group Control, Hostility, Behaviour Contagion;

UNIT 5: Methods of Group Work: 7 H

Brain Storming-Characteristics, Process, Merits and Demerits; Role Play-Features, Advantages and Disadvantages; Buzz Group Discussion, Camping-Planning, Camp Settings, Advantages and Disadvantages;

UNIT 6: Programme Planning & Group work in Different Settings: 7 H

Programme-Meaning, Features, Importance; Programme Planning, Resource Mobilisation, Skills in organizing Programmes, Use of Programme Media; Areas of Group work Practice- Health, Education, Substance Abuse, Labour Welfare, Juvenile Delinquency; Application of Group work to different settings: Children & Adolescents, Elderly

References

- Perspectives on Social Group Work Practice A Book of Readings, Alissi A.S, The Free Press, New York (1980)
- Groups In Social Work An Scological, Perspective, Balgopal P.R. & Vassil T. V, Macmillan Publishing Co. New York (1983)
- Group Work Skills & Streategies Of Effective Interventions, Brandler S & Roman C.P, The Haworth Press, New York (1999).
- Group Work Skills & Strategies For Effective Intervention, Brandler S & Roman C.P, The Haworth Press New York, (1991)
- Group Work Reaching Out: People, Places & Power, Garland J.A. New York: The Haworth Press, New York Ed. (1992)
- Learning Through Group Experience, Ottaway, A.K.C., Routledge And Kegan Paul.London, (1966)
- Social Work With Groups, Pepell C.P.& Rothman B, The Haworth Press, New York.
- Trecker, H.P (1970). Social Group Work – Principles And Practice, New York: Association Press.
- Wilson, G. And Ryland, G. (1949). Social Group Work Practice, Boston: Hughton Mifflin Company.

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I Semester M.S.W.

PAPER SU MSW04 - ORGANISATIONAL PSYCHOLOGY

4 Credits; 40 hours; 100 Marks

Objectives of the Course: To know traits, type, social learning of self and self actualization theories, Social perception process to understand others accurately, Stress and its consequences at individual, group and organizational level and to study the power and politics in an organization.

UNIT I – Introduction to Organizational Psychology : 6 HRS

Meaning, Definition, nature and scope; History of Organizational Psychology;

Motivation in Organization: Nature of motivation, Framework of Motivation, importance of motivation, Need theories, Maslow’s Need Hierarchy, ERG (Existence, Relatedness Growth needs) Theory, Goal -Setting theory, Job Enrichment and Job Characteristic Models.

UNIT II - Work Related Attitudes and Job analysis: 7 HRS

Attitude, definition and nature, Component of Attitude, ABC model, Changing attitudes, Approaches, Characteristics and Attitudinal change.

Recruiting and interviewing- Recruitment, employment interview, selection training and allocation.

Job Analysis- Importance of Job, Job satisfaction, Methods of measuring job satisfaction, Causes and effects of job satisfaction and Organizational commitment.

UNIT III - Organizational communication and Stress: 7 HRS

Types of organization communication, Interpersonal communication, improving employer communication skills

Stress- Nature of stress, Meaning and definition, Effects of stress, Burnouts and its impact and managing stress.

UNIT IV- Leadership and group Behavior: 6 HRS

Leadership: its basic nature, Leadership and Management, Importance of leadership, Leader traits and leader, Leadership styles and their implication, Formal and informal leader and Leader behaviors

Group Behavior- Group dynamics, factors affecting group performance, teams and group conflicts

UNIT V- Power, Politics and Ethics in Organization : 7 HRS

Power, Power dynamics and source of power, Social influence, Most popular social influence techniques, Politics in Human Resource Management, Politics and organizational life span.

Ethics of power and politics and Coping with organizational politics.

UNIT VI - Decision Making in Organization 7 HRS:

Organizational decision making: its basic nature, Programmed Vs Non-programmed Decisions, Individual Decision making in Organization, Organizational impediments in Decision making, Group decisions its advantages and disadvantages and brain storming.

Organization Development- meaning, Organizational Culture- nature, levels, types of organizational culture, cultural change.

References

Kumar Anita, Suhail, Pathare, (1995). "Industrial and Organizational Psychology", Himalaya Publication House, New Delhi.

Ashwathappa K, (2012), "Organizational Behaviour", Himalaya Publication House, New Delhi.

Ghosh P.K. (2003). "Industrial Psychology", Himalaya publication House, New Delhi.

Aamodt,M. Industrial/Organizational Psychology, Cengage Learning India Private Limited, New Delhi, 2009

Schultz,D., & Schultz S.E. Psychology and Work Today, Dorling Kindersley India Pvt.Ltd, New Delhi, 2012(8th Edn)

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I Semester M.S.W. -SYLLABUS

PAPER SUMSW 05 - FUNDAMENTALS OF COMPUTER & INFORMATION TECHNOLOGY

2 Credits; 24 hours; 50 Marks

Unit- I: Introduction to Computers:

Introduction, Generation of computers, Classification of computers, Application of computers.

Computer Architecture: Introduction, Central Processing unit, main memory unit, interconnection of units, communication between various units of a computer system.

Input devices: Introduction, Types of input devices, Optical character recognition, Optical Mark Recognition, Magnetic Ink character recognition, Barcode reader.

Output devices: Introduction, Types of output, Classification of output devices, Terminals.

Unit- I Computer languages:

Introduction, Classification of programming languages, Features of a good programming languages, selection of a programming language.

Computer Software: Introduction, software definition, relationship between software and hardware, software categories, terminology software

Internet basics: Introduction, Evolution, Basic internet terms, getting connected to internet, internet applications, various commercial applications related to internet.

Office Automation: Introduction to windows / Linux, Introduction to Microsoft Office, Microsoft Word, Microsoft PowerPoint, Introduction to Libre office.

Text Book:

ITL Education Solution Limited, Introduction to Information Technology, Pearson Education, 2012

Reference Books:

- Peter Norton, Introduction to Computers, 7th edition, Tata McGraw Hill Publication, 2011
- Anita Goel, Computers Fundamentals, Pearson Education, 2011
- Saxena S, MS Office 2007 in a Nutshell, Vikas Publishing, 2011
- Vikas Gupta, MS Office 2007, Wiley

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II Semester M.S.W.

SYLLABUS

PAPER : SU MSW 11 – INDIAN SOCIETY – POLITY & ECONOMY

4 Credits, 40 hours, 100 marks

Objectives of the Course :

Deepen understanding of the need for the study of Indian Society, Increase sensitivity to the problems and emerging challenges facing our society in general and marginal groups in particular, gain clarity about the basic concepts associated with the study of society, deepen critical understanding of social institutions, classes and movements.

Unit – I

6 hrs

Social Inequality: Social stratification, meaning, characteristics, function.

Caste system : Meaning, Characteristics, Social Mobility, Sanskritisation, Caste in Independent India, caste and class, social mobility, Marxian analysis of class.

Culture : Meaning characteristics, functions, growth and diffusion, Cultural change, Cultural Lag, Subculture, Distinction between culture and civilisation.

Unit – II

7 hrs

Social change : Meaning, nature and characteristics, Causes of Social Change, Resistance to change, Impact of technological change on social order.

Social Institutions : Family, meaning, types, functions, characteristics. Indian Joint family – Family as a social and dynamic system, Structural and functional transition, Strategies to strengthen family system.

Marriage : Characteristics, functions, forms, changing marriage practices, Marriage in India.

Unit – III

7 hrs

Social Movements : Concept, definition, characteristics. Types of social movements, Movements and change. Caste, Class, Communal and Agrarian conflicts.

Social disorganisation : Definition, characteristics – causes of social disorganization, remedial measures.

Unit – IV

6 hrs

Concept of Economic system: Division of Labour as a socio economic system. Importance of work and occupation in Modern society, Impact of industrialization, Private property and Capitalism, Capitalism and Socialism as two main forms of Economy.

Religion – Basic components of Religion, Functions and dysfunctions, Recent trends in religion.

Unit – V

7 hrs

Marginalized groups : Concept, meaning, issues, challenges, policies and programmes.

Social problems : Poverty – concept, causes, remedial measures.

Unemployment – causes, types, remedial measures.

Population Explosion – causes, effects, measures for controlling.

Unit – VI

7 hrs

Forms of Government: Democracy as a political system. Totalitarianism and modern dictatorship. Indian Constitution - Fundamental rights. Influence of Caste and Religion in Indian politics.

References

Ahuja, R., 1997. Social problems in India, Rawat Publications, Jaipur.

Bayly, S. Caste, Society, Politics in India from Eighteenth Century to the Modern Age. Cambridge University Press.

Dandekar V.M. and Rath M., 1971. Poverty in India. Indian School of Political Economy.

Sharma R.K., 1997. Indian Society – Institution and Change, Atlantic Publishers, New Delhi.

Sharma K.L., 1999. Social Inequality in India : Profiles of Caste, Class and Social Mobility, Rawat Publications, New Delhi.

Srinivas M.N., 1976. Social Change in Modern India. Orient Longman Ltd., Bangalore.

Srinivas University

II Semester M.S.W.

Syllabus

Paper: SUMSW 12- COMMUNITY ORGANIZATION AND SOCIAL ACTION

4 credits; 40 hours; 100 Marks

Objectives of the course

1. To know the meaning and concept of Community, community organization, Community development and social action.
2. To understand the power structure and problem solving process in community organization
3. To study the models of social action, skills and the role of social worker

UNIT – I

6 hrs

Concept and nature of community Organization

Concept of Community, Community Organization meaning and characteristics of community, Historical background of community Organization, Community organization and Community Development, Principles in community organization, Scope of Community organization

UNIT – II

7 hrs

Community Power Structure

Community Power Dynamics, Basis of Power Community Power Structure - caste, class, politics and Gender (women). Types of Community leaders Analysis of power dynamic in Indian Communities, Community work as a means of empowerment, Forces against people's empowerment

UNIT – III

7 hrs

Community work process

Techniques of Community study, Community work process, Stages of community organization process, Models of Community work practice: Rothman's three models – locality development, social planning and social action. Roles of a community organizer and Skills required for a community organizer.

UNIT – IV

6 hrs

Social action: Concept and Application

Social Action: Concepts and Related Terms, History of Social Action

Scope and Relevance of Social Action,

Integrated approach to social work and social action, understanding various systems-change agent, client, target, action systems, Process of change effort

UNIT – V

7 hrs

Social action a method of Social work

Role of social worker, Social action in relation to community organization
Values and ethics of social action, Principles of social action
Models of social action- Elitist social action model, popular social action model
Gandhian model of social action

UNIT – VI

7 hrs

Strategies and skills in social action

Strategies and tactics in social action, planning strategies
Mobilization strategies: Advocacy, Bureaucracy advocacy, Media Advocacy,
Skills in social action, Social action and social movement

References

Murphy, Patricia. Watkins & Cunningham, James V. (2003). Organising for Community Controlled Development: Renewing Civil Society, Sage Publications, Thousand Oaks.

Ross, Murray. G. (1955). Community Organisation Theory and Principles, Harper Bros, New York. Rothman, Jack & Erlich, John, L. & Tropman, John. E. (2001).

Siddiqui, H.Y. (1997). Working with Communities, Hira Publications, New Delhi. Weil, Marie. (Ed.). The Handbook of Community Practice, Sage Publications, Thousand Oaks.

Chakraborty, Somen, (1999): A Critique of Social Movements in India, Indian Social Institute, New Delhi. Moorthy, M.V., (1966): Social Action, Asia Publishing House, Mumbai.

Parker, Jonathan and Bradley Greta: Social Work Practice: Assessment, Planning, Intervention and Review, UK:

Pincus, Allen & Minahan, Anne: Social Work Practice: Model and method. Itasca, F.E. Feacock Publishers, 1973.

Shah, Ghanshayam, (1990): Social Movements in India, Sage publications, Delhi.

II Semester M.S.W. Syllabus

Paper: SUMSW 13 - SOCIAL WELFARE ADMINISTRATION

4 Credits, 40 hours, 100 Marks

Objectives

Deepen understanding of the need for the study of Indian Society, Increase sensitivity to the problems and emerging challenges facing our society in general and marginal groups in particular, gain clarity about the basic concepts associated with the study of society deepen critical understanding of social institutions, classes and movements.

Unit – I

6 hrs.

Social Welfare: Concept, Scope. Evolution of Social Welfare in India – Ancient, Medieval, British period, post-Independence, Indian Constitution, National Policy on Social Welfare. Social Welfare programmes – Child Welfare, Old age, Foster care, youth welfare, services for handicapped, disaster relief.

Meaning, scope of Social Welfare Administration - Purpose, principles and functions – Agency administration, Personnel administration, Financial administration, General administration. Social welfare administration as a method of Social work, as a profession.

Unit – II

7

hrs.

Social Welfare Administration: Tasks – Planning, organizing, directing, reporting, budgeting. Supervision – Concept, area, types, purpose and functions. Budgeting – purpose, method, guiding principles.

Fund raising and grants – Consideration, methods, success and failures. Auditing – Purpose, types, Balance sheet. Leadership and Communication in organisations. Coordination - Principles, Objectives, Levels, Forms of coordination : within agency and among agencies. Decision making – process, types. Control – Concept, definition, types of control, areas of control. Authority and Responsibility – meaning, sources, limits of authority, delegation and decentralization.

Unit – III

7

hrs.

Social Welfare organizations: Introduction, Types of social welfare organizations, Formal organisations, informal organizations, structured organizations, unstructured organizations .Governmental organizations, Central Social Welfare Board - Objectives and Constitution of the Board; State Social Welfare Advisory Boards, State Social Welfare department – Structure, function, grant-in-aid.

Societies and Trusts, functions of Donor agencies and United Nation Bodies – UNDP, UNICEF, United Nations High Commission for Refugees.

Unit – IV

6

hrs.

Management of Social Welfare Services: Non-governmental Organisation (NGO) - Organisational structure, Line and staff – pyramidal and flat organisations. Public Relations – Objectives, methods, principles. Social auditing, Conflict resolution and dealing with burnouts.

Research, evaluation and monitoring of Social Welfare agencies : Functions of evaluation, principles, types, areas. International NGOs in India – Action aid, Oxfam, Red Cross.

Unit – V

7

hrs. Social policy and social welfare Administration: Introduction, Health policy and programmes, Administrative aspects, Goals of NRHM, Education policy and programmes, policy on education.

Sarva Shiksha Abhiyan (SSA), Kasthurba Gandhi Balika Vidyalaya (KGBV), Mahila Samakhya programme.

Social Welfare: Policies and Programmes for welfare of Scheduled caste and tribes, Backward classes, Persons with Disabilities, Social Defence, Welfare of the aged.

Unit – VI

7

hrs. Legislations : Salient features of Societies Registration Act, 1860; Co-operative Society's Act, Trust Act, Company's Act - Registration of organizations under these legislations. Foreign Contribution Regulation Act (FCRA). Preparation of model bylaws for registration of NGO. Administrative arrangement for Social welfare in Karnataka.

References Chowdhry D.P. (1992). Social Welfare Administration. Atma Ram & Sons. Delhi.

Drake, R.F. (2001). The Principles of Social Policy, New York, Pargrave.

Encyclopedia of Social Work in India. Vol. III (1987). Ministry of Welfare, Government of India, New Delhi.

Friedlander Walter, A. (ED.) (1976). Concepts and methods of Social work. Printice Hall of India Private LTD, New Delhi.

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II Semester M.S.W

PAPER: SU MSW 14 - SOCIAL RESEARCH AND STATISTICS

4 Credits, 40 Hours, 100 Marks

Objectives:

To enable the students to understand the need of research methodology in Social Work practice. Develop them to use scientific approach in human inquiry. To cultivate research values social work research to address social problems. Develop research attitude and skills to conceptualize research problems, writing research proposals, developing tools for collecting data, using sampling techniques, data collection, processing, analysis and interpretation and writing research reports etc.

UNIT 1: Methodology: 07 H

Social Research- Objectives & Motivation; Scope of Social Work Research, Types of Research; Scientific Method- Characteristics; Problems encountered in Research, Research Process-Research Problem, Literature Survey, Hypothesis, Research Design, Sampling, Data Collection, Analysis of Data, Testing the Hypothesis, Generalization & Interpretations, Research Reporting.

UNIT 2: Research Framework: 07 H

Research Problem- Importance, Considerations, Steps in Choosing a Problem; Hypothesis- Definition, Sources, Characteristics, Types, Functions, Problems in formulating Hypothesis; Research Design- Good Research Design, Types-Exploratory design, Descriptive design, Diagnostic design, Experimental design, Uses of Research Design; Research Ethics- Ethics for participants, researchers & Sponsoring Organizations.

UNIT 3: Sampling & Sources of Data: 06 H

Sampling Methods- Definition, Characteristics, advantages & limitations; Sampling Techniques- Random Sampling (Simple Random, Stratified Random & Systematic Random methods), Non Random Sampling (Convenient, Judgmental, Quota, Snowball Sampling methods); Sources of Data- Primary and Secondary Data;

UNIT 4: Methods of Data Collection: 07 H

Tools for Data Collection – Observation- Steps, Types, Advantages & Limitations; Interview- Characteristics, Objectives, Steps, Types, Merits and Limitations; Questionnaire- Types, formulation, advantages & limitations;

UNIT 5: Data Processing and Reporting: 07H

Processing of Data- Editing, Classification of data, Coding, Tabulation-Principles of Tabulation, Research Reporting-Steps, Guidelines and Outlines for Research Report

UNIT 6: Basic Statistics in Social Research: 06 H

Statistics: Definition, Functions, Measures of Central Tendency- Calculation of Mean for Simple, Discrete and Continuous Series, Calculation of Median for Simple, Discrete and continuous series, Calculation of Mode, Chi-Square Analysis;

References

1. Ahuja, Ram (2001) Research Methods, Rawat, Jaipur.
2. Alston, M. Bocoles, W. (Indian Ed. 2003) Research for Social Workers-An Introduction to Methods, Rawat, Jaipur.
3. Baker, Therese L. (1994) Doing Social Research, McGraw Hill, Singapore.
4. Goode, W.J., Hatt, P.K. (1981) Methods in Social Research, McGraw Hill, Singapore.
5. Grinell, Richard M. (Jr.) (1988) Social Work Research and Evaluation, Illinois F. E. Peacock Pub. Inc.
6. Jacob, K. K. (1965) Methods & Fields of Social Work in India, Asia Publishing, Bombay.
7. Kothari, C. R. (2004) 'Research Methodology: Methods & Techniques', New Age International, 2nd Ed. Reprint, New Delhi.
8. Krishnaswamy, O. R. (1993) Methodology for Research in Social Science, Himalaya Publishing House, Bombay.
9. Mikkelsen, Britha (2005) 'Methods for Development Work and Research- A New Guide for Practitioners', Sage Publications, New Delhi.
10. Ramchandran, P. (1968) Social Work Research and Statistics, Allied Publishers, Bombay.
11. Sarantakos, Sotirios (2005) Social Research, Palgrave Macmillan, New York.
12. Sharma, B. A. V., Prasad, R. D. & Satyanarayana, C. (2002) 'Research Methods in Social Sciences', Sterling, New Delhi.
13. Sharma, K. R. (2002) Research Methodology, National Publishing House, Jaipur.
14. Wilkinson, T.S. & Bhandarkar, P. L. (1984) Methodology and Techniques of Social Research, Himalaya, Bombay.
15. Young, Pauline (Asian students edition 1960) Scientific Social Surveys and Research, Asia Publishing House, Japan.

SUMSW 15: COMMUNICATION SKILLS & LANGUAGE PROFICIENCY [ORAL AND VERBAL COMMUNICATIONS]

50 MARKS

Objectives:- The goal of this paper is to equip future social workers to communicate effectively through their own voice, competent tone and sense of style. Establish acceptable pronunciation patterns and proficient functional English usage. The study will help students to Practice voice projection, modulation, and enunciation, along with building natural and effective speech habits.

Pedagogy : Lectures, assignments, role play & practical simulation exercises, discussions, seminars

Fundamentals of Oral and Verbal Communication - 5 Hours

Introduction to Interactions, Speeches and Speaking, Types of Verbal Speeches, Foundations of Public Speaking, Types of Public Speaking, Speech & Elocution Drafting

UNIT II : Oral Verbal Interviews and Presentations - 5 Hours

Interview Basics and Introduction, Types of Interviews, Stage Presentations, Extempore, Audio-Visual Mediums and ICT (Information & Communication Technologies) in Presentations

UNIT III : Communication by way of Meetings and Group Discussions - 5 Hours

Meetings (Face to Face and Group), Minutes and Agenda, Discussions, Group Discussion, Giving Opinions

UNIT IV: Seminars, Debates and Conferences – 5 Hours

Seminars, Debates, Conferences, Scholarly Commentaries and Narration, Asking Questions and Giving Answers

Practical Components :

1. Mock Meetings, Group Discussions (GD) and Mock Interviews to be attended by the student
2. Develop Research abstract for a conference paper presentation
3. Write and deliver a Speech on any given topic.

4. Record and submit a video of Student Public Speech at any social occasion

Reference books:-

[1] Book: “Speech Communication made simple” 2013, Authors: Paulette Dale, PH.D., James C Wolf-
Published by Pearson Education ESL

[2] Book: “Public Speaking – An Audience Centered Approach” 2014, Author: Beebe, Steven A., Beebe
Susan J., - Published by Pearson

[3] Book: “Communication Works” 2013, Authors: Teri Kwal Gamble and Michael Gamble - Published
by McGraw Hill Learning Solutions

[4] Book: “Communicating effectively” 2014, Author: Saundra Hybels - Published by McGraw Hill
Learning Solutions

[5] Book: “Communicating for Success” 2011, Authors: Cheryl Hamilton and Bony Creel- Published by
Pearson Education

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III Semester M.S.W. – 2019

SYLLABUS

PAPER : SU MSW 21 - PERSONNEL MANAGEMENT AND HRD

4 Credits, 40 hours, 100 marks

Objectives of the Course

Unit – I

6 Hrs.

Personnel Management : Meaning, Definition and Objectives.

Challenges of Modern Personnel Management.

Operative Functions of Personnel Management – Procurement, Development, Compensation, Integration and Maintenance.

Unit – II

7 Hrs.

Procurement : Human Resource Planning – Meaning, Objectives, Benefits, Process of Manpower Planning, Difficulties in Human Resource Planning.

Job Analysis : Concept, Uses of Job Analysis, Job Description and Job Specification

Recruitment : Concept, Recruitment Process, Sources of Recruitment

Selection : Concept, Selection Process

Unit – III

6 Hrs.

Development : Induction – Practices, Benefits, Problems and Measures to Overcome

Training : Types of Training, Training Needs Assessment, Various On-the-job and Off-the-job methods of training.

Performance Appraisal : Concept, Objectives, Methods of Performance Appraisal, 360 degree Appraisal

Promotion and Transfer – Meaning, Types

Unit – IV

7 Hrs.

Compensation : Wage and Salary Administration, Objectives, Wage Determination Process, Factors influencing Wage and Salary structure, Principles. Minimum Wages, Fair Wages, Living Wage. Fringe Benefits.

Unit – V

7 Hrs.

Integration & Maintenance : Teams and Team Building – Types of Teams, Life Cycle of a Team, Team building Process.

Grievance : Concept, Definition, Grievance Handling Procedure.

Discipline : Meaning, Approaches to Discipline, Disciplinary Action in Indian Industries.

Counselling : Concept, types, Functions of Counselling – Advice, Reassurance, Communication, Release of Emotional Tension, Clarified Thinking.

Health and Safety : Accident – Meaning, Types, Causes of Accidents – Unsafe condition, Unsafe Act, Personal characteristics. Safety Measures.

Unit – VI

7 Hrs.

HRD : Meaning, Definition, HRD Instruments, Process and Outcome.

Organisational Change : Meaning, Reasons for Change, Resistance to Change, Approaches to Change

Changing Concepts in Management : TQM, Six Sigma, 5 S, Kaizen

References

L.M. Prasad, Human Resource Management, Sulthan Chand & Sons, New Delhi, 2001

K. Ashwathappa, Human Resource and Personnel Management. Tata McGraw Hill Publishing Company, New Delhi, 2005

T.N. Chhabra, Human Resource Management, Dhanpat Rai & Company, New Delhi, 2007

P.C. Tripathi, Human Resource Development, Sulthan Chand & Sons, New Delhi, 2008

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III Semester M.S.W. – 2019, SYLLABUS

Paper SU MSW 22 – MEDICAL SOCIAL WORK

4 credits, 40 hours, 100 marks

Objectives of the Course:

Develop the ability to know the concept, scope and Historical background of Medical Social Work. To gain knowledge on Communicable and Non-Communicable Diseases and role of Medical Social Worker.

UNIT I : Concept of Health 6H

Meaning, Definition, Dimensions of health, Determinants of Health, Indicators of Health
Hospital administration, Concept role Brief explanation of the various service departments

UNIT II : Medical Social Work 7 H

Meaning, Definition and Scope. Historical background of Medical Social Work.
Stages of development, Functions of a Medical Social Worker. Team work & Multidisciplinary
Approach in Health care – Meaning, Definition, Members of the team Role of Social worker in
Team work. Multi-disciplinary approaches in the management of health care.

UNIT III : Communicable and Non-Communicable Diseases 7H

Meaning Risk factors Leprosy, Clinical Control and management. T.B- Clinical Control and
Management, STDs Clinical Symptoms, Control and Management. Role of Medical Social
Worker. Terminal illness and Chronic illness- Control and Prevention, Rehabilitation
Social and Psychological, Role of Medical social Worker.

UNIT IV : Health policy in India 6H

Programmes, Benefits. Health system in India- The central, State, District and Village level.
National Health policy, Social legislations related to health. Disability Psycho social aspects of
disability. Reactions of individuals and families towards disability. Role of a Medical social
worker.

UNIT V : Community Health Care 7 H

Concept, of health care. Levels of Health Care – Principles of Health Care. Voluntary Health
Agencies in India. Family Planning Association of India. International Health agencies WHO
UNICEF

UNIT VI : Medical Social Work in Different Settings – 7H

Hospitals, Outpatient Department. Emergency Care Educational Settings. Role and functions, Residential Institutions Role and functions, Geriatric Social Work. Role and functions, Community based health care. Role and functions of Medical Social Worker

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- Anderson R. & Bury M. (Eds.), 1988 : Living with Chronic Illness – The Experience of Patients and their Families: Unwin Hyman, London.
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- Bose A & Desai P.B. 1982 : Studies in the Social Dynamics of Primary Health Care; Hindustan Publishing Co. Delhi.
- Bury M. (Ed), 1997 : Social Work Perspectives on Health; Rawat Publications, Delhi
- Deepal Kumar (Ed), 2001 : Disease & Medicine in India A Historical Overview, New Delhi, Indian History Congress And Tuleka Books

Srinivas University

III Semester M.S.W-2019, SYLLABUS

PAPER: SU MSW 23 – MANAGEMENT CONCEPTS

4 Credits, 40 Hours, 100 Marks

Objectives

To enable the students to understand about Management as scientific study and as a profession. This subject aims to provide information about evolution, functions and key issues connected to managing the resources for productivity. It will guide the key aspects like inventory management, management information system, quality control practices to the budding professionals. The subject will generate scientific temper among the learners to search and understand subsidiary aspects connected to this subject.

UNIT 1: Basic Concepts of Management: 6 H

Nature and Concept of Management, Definitions, Importance of Management, Management Process, Role of Manager, Management as Science and Art, Management as a Profession;

UNIT 2: Theories on Management: 7 H

Classical Theories- Scientific Management Theory by F. W. Taylor; Administrative Theory by Henry Fayol; Neo-classical Theories-Hawthorne Experiments and Human Relations by Elton Mayo; System Approach;

UNIT 3: Primary Functions of Management: 7 H

Forecasting-concepts, Importance, Techniques of forecasting; Planning- Definition, Nature of Planning, Importance of Planning; Types of Planning; Steps in planning;

UNIT 4: Structure and Decisions- 07 H

Organising-Characteristics, Factors affecting Organisation, Organisation Structure; Departmentation-Meaning; Bases of Departmentation, Importance and Features, Demerits, Advantages of Departmentation; Decision Making-Concept, Features, Types of decisions; Decision making Process, Delegation of Authority-Features, Steps in Delegation;

UNIT 5: Pervasive functions: 06 H

Controlling-Concept, definitions, Process, Types of Control; Essentials of Good Control System; Benefits of Controlling; Budgeting-Introduction, What is Budget?, Definitions, Types of Budget; Management by Objectives-Meaning, Objectives, Features; Steps in MBO Process, Difficulties in MBO;

UNIT6: Innovations in Management: 07

Human Resource Accounting-Methods of Valuation of Human Asset, Advantages & Problems; Management Information System-Meaning, definitions, Need, Objectives of MIS, Functions; Inventory Control- Benefits, Periodical Physical Checking or Stock Taking; Social Obligation of Management-Introduction, Classical view of Social responsibility; Arguments in favour of Social responsibilities, Arguments against social responsibilities, Modern views on social responsibility, Obligation of Managers towards different segments of the Society.

References

1. T.N. Chhabra, Principles and Practice of Management, Dhanpat Rai & Co, New Delhi, 2007.
2. L.M. Prasad, Principles and Practice of Management, Sultan Chand & Sons, New Delhi, 7th Edition, 2007,
3. Stoner, et-al, Management, Prentice Hall.
4. Koontz and O' Donnel, Management: A systems Approach, Tata McGraw Hill.
5. Weihrich and Koontz, Management: A Global Perspective, McGraw Hill.
6. Gene Burton and Manab Thakur, Management Today: Principles and Practice, Tata McGraw Hill Publications.

Srinivas University

III Semester M.S.W-2019, SYLLABUS

Specialization: Medical and Psychiatric

Paper SU MSW 24-WORKING WITH CHILDREN AND ADOLESCENTS

4 Credits; 40 hours; 100 marks

Objectives of the course

Develop ability to study and analyse the growth and development of children and adolescent stage, to understand the problems, adjustments and significance related to the same and also examine the varied agencies and schemes involved in child welfare, and to understand the roles and responsibilities of social worker working with children and adolescence.

UNIT I

6 Hrs.

Growth and Development of a Child: Meaning of Growth and Development, Differences between Growth and Development, Characteristics of growth. Common interests in childhood, Concept of Family Relations, Parental attitudes on family relations, Influence of child, Training methods on family relations Principles of development Concept of Family Relations, Differences in Family Influence, Influence of parental attitudes on family relationships. Sources of Parental attitudes, some typical parental attitudes over protectiveness.

UNIT II

6 Hrs.

Problems of Children: Physical Problems: Mortality, Illness, Accidents, Unattractiveness, awkwardness & Obesity. Psychological problems: Behavior Disorders of Childhood, Types of Childhood Behavior disorders; Autism, Clinical picture Causes, Hyperactive children, Clinical picture Treatment and Outcome. Emotional Problems : Introduction, Hazards in Emotional Development, Causes of Deprivation of Affection , Effects of Deprivation of Affection, Too Much Affection, Conditions Contributing to Heightened Emotionality. Social problems: Violence, Poverty, Life as Refugees, Lack of Access to Education, Child Neglect, Child labor, Child Prostitution, Internet, Child Pornography, Trafficking and Slavery. Familial Hazards in personality development: Permissiveness, Rejection, Acceptance, Domination, Submission to child, Favoritism.

UNIT III

7 Hrs.

Significance of Adolescent period: Meaning, Characteristics, Attitudes, Adolescent Development: Physical: Growth of Adolescents, Growth in Boys, Growth in Girls: Menstruation Cycle, and Psychological growth Maturing. Changing emotional problems, Personal aspects of personality development. Social aspects or environmental factors of personality development, Sex behavior: Masturbation, Lesbianism, Peer Pressure, Issues bothering boys, Gynecomastia, Nocturnal emission, Homosexuality, sexual attitudes, Substance abuse. Need for counselling Drug abuse.

UNIT IV

6 Hrs.

Adolescent adjustment: Concept of Adjustments, Criteria, Characteristics, Mental development Emotional Development, Social development, Problems of parent adolescent relationship, Problems of adolescents- school adjustment, Sex adjustments, Home adjustments, adjustments to emotional disturbances, Adjustments to Physical growth, adjustments to Mental Competition, Vocational and occupational problems, Social, psychological Emotional problems of adjustment in adolescents. Types of behavioral problems: Oppositional Defiant Disorder, Conduct Disorder

UNIT V

6 Hrs.

Helping an Adolescents: Therapeutic treatment of mental disorders, Therapeutic treatment of Emotional disorders. Behavior therapy: Psychotherapies for Children and Adolescents; Different types of psychotherapy; Cognitive Behavior Therapy (CBT) Dialectical Behavior Therapy (DBT); Family Therapy, Group Therapy; Psychotherapies for Children and Adolescents, Interpersonal Therapy (IPT); Play Therapy, Psychotherapy: Psychoanalytic therapy: Client centered psychotherapy.

UNIT VI

7 Hrs.

Concept of Child Welfare: Constitutional safeguards for children in India: Children's Charter, Rights of the child, Child welfare in India, National policy for children, UN charter on the rights of the child, Laws relating to the child, The Juvenile Justice Act 1987: Juvenile Justice Board Adoption Act: Adoption service, Hindu Adoption Act Government and non-Governmental programmes: Child welfare programs, Integrated Child Development Services, Crèche Scheme, Reproductive Child Health Program, Child Helpline, Services of District Child Protection Unit, Services and Schemes under Child Development Department of the government of Karnataka.

Further reference:

- The Juvenile Justice Act 1987
- Pathak, S.H. Medical Social Work, In Gore (Ed.) Encyclopedia of Social Work in India. Planning Commission of India, Delhi, 1968.
- Shah Gita A Study of Medical Social Workers in the City of Bombay, Unpublished Ph.D. Thesis, Tata Institute of Social Sciences, Bombay, 1988.
- Morton, T.D. Educational Supervision: A Learning Theory Approach, Social Case Work, Journal of Contemporary Social Work, 1980.
- Banerjee G.R. Selected Papers in Social Work Education, Tata Institute of Social Sciences, Bombay, 1968.
- Bernstein, S Group Supervision in Social Work Field Instruction, Unpublished Paper, Loyola University, Chicago, 1968.
- Bessie, Kent Social Work Supervision in Practice, Pergamon Press, Oxford, 1969.
- Desai, A.S. Field Instruction in Social Work Education, Undated and Unpublished Manuscript.
- Pathak, S Medical Social Work. In History and Philosophy of Social Work in India, Allied Publications, Bombay, 1968.

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IV Semester M.S.W - 2019

SYLLABUS

SUMSW 31 - LABOUR LAW

4 Credits, 40 Hours, 100 Marks

Objectives

To enable the students to understand about Labour Legislations required for the Human Resource professional. This subject aims to provide information about welfare, wage, industrial relations, social security and environmental legislations affecting labour. It will guide the students on the regulatory mechanisms and manual dealing with welfare, safety, working hours, leave with wage etc. in varied employments. The subject will generate scientific temper among the learners to search and understand subsidiary aspects connected to this subject.

UNIT-I

Legislations Governing Factory: Types of Labour Legislations, Constitutional Provisions on Industrial Labour, The Factories Act, 1948- Definition, Health Measures, Safety Measures, Welfare Measures, Employment of Young Persons & Women, Inspector and Powers, Penalties;

UNIT-II

Welfare Legislation: The Karnataka Shops and Commercial Establishment Act, 1961- Definition, Registration, Working Hours, Leaves; The Contract Labour (Regulation and Abolition) Act, 1970- Applicability, Definition, Authorities, Registration, Welfare facilities, Ultimate Liability of the Principal Employer.

UNIT-III

Wage Legislation: The Payment of Wages Act, 1936- Definition, Liability to pay Wage, Time Limit for Payment, Permissible Deductions, Enforcement; The Minimum Wages Act, 1948- Definitions, Fixing of Minimum Wages, Procedure; The Payment of Bonus Act, 1965- Applicability, Definition, Determination of Bonus- (Gross Profit, Available Surplus and Allocable Surplus), Eligibility and Disqualification, Minimum and Maximum bonus, Set off & Set on, Calculation of Bonus, Penalties;

UNIT-IV

Industrial Relation Legislation: The Industrial Disputes Act, 1947- Definition, Authorities, Prohibitions on Strike and Lockout, Layoff and Retrenchment, Penalties; The Industrial Employment (Standing Orders) Act, 1946- Definition, Certification, Authorities and Penalty;

The Trade Union Act, 1926- Definitions, Formation, Registration, Effects of Registration, Trade Union Funds, Offences and Penalties;

UNIT-V

Health Legislations: The Employees State Insurance Act, 1948- Definition, State Insurance Corporation and Medical Council, Contributions, Medical and Insurance Benefits; The Maternity Benefits Act, 1972- Definition, Maternity Benefits, Procedure, Penalties; The Environment Protection Act, 1986-Applicability, Definition, Prevention and Control of Pollution, Laboratories, Penalties.

UNIT-VI

Social Security Legislations: The Payment of Gratuity Act, 1972- Definition, Payment of Gratuity, Penalties; The Employee Provident Fund and Miscellaneous Provisions Act, 1952- Applicability, Definition, EPF Scheme, EDLI, Employee Pension Scheme, Contribution, Penalties; The Employees Compensation Act, 1923- Applicability, Definition, Employees compensation, Powers of the Commissioner;

Srinivas University

IV Semester M.S.W - 2019

SYLLABUS

PAPER : SUMSW 32 – INDUSTRIAL RELATIONS AND LABOUR WELFARE

4 Credits, 40 hours, 100 marks

Objectives of the Course :

To understand industrial labour and their problems, the nature of employer-employee relations, influencing factors, the ways of maintaining peace in industry, settlement of disputes, maintenance of peace and harmony through participating workers in the management of the organization, recognizing them in the form of Trade Unions, reducing sickness and accidents and contributing their wellbeing.

Unit – I 6 hrs

Industry : Concept, Types of industry, problems faced by industrial labour, women in work force. Unorganised industry : Meaning, nature, problems of labour in unorganized sector.

Unit – II 7 hrs

Industrial relations : Concept and Objectives. Evolution of Industrial relations in India. Factors affecting industrial relations. Industrial disputes : classification, causes and effects of industrial disputes. Mechanisms and machinery for prevention and settlement of industrial disputes: Conciliation, Arbitration, Adjudication. Code of discipline in industry: Objectives, features, principles. Role of Government in industrial relations.

Unit – III 7 hrs

Trade Union : Concept, functions of Trade Unions in India. Approaches : Classless Society approach of Karl Marx, Gandhiji's Approach. Growth and development of Trade Union movement in India. Central Trade Unions. Problems of Trade Unions, Present scenario of Trade Union movement. Labour Policy and Five year plans.

Unit – IV 6 hrs

Collective Bargaining : Concept, main features, forms of collective bargaining. Principles, Importance. Collective bargaining process : Develop bargaining relationship, negotiations, contract administration. Workers participation in management : Meaning, Evolution, objectives, Forms of participation, Levels of participation, Participatory schemes in industrially advanced countries. Forms of workers participation in India.

Unit – V 7 hrs

Labour Welfare : Concept, meaning, principles and philosophy of Labour welfare. Development of labour welfare in India. Statutory and non-statutory labour welfare measures. Health and Safety. Accidents prevention, precautions in Factories Act, Major occupational diseases : Causes and effects. Duties and functions of Labour Welfare Officer.

Unit – VI

7 hrs

India and ILO: Objectives of ILO, Principles, structure of ILO, Conventions. Impact of ILO on Indian labour.

References

Mamoria C.B., Mamoria S. and Gankar S.V., 2007, Dynamics of Industrial Relations, Himalaya Publishing House, Mumbai.

Monappa, Arun, 2007. Industrial Relations, Tata McGraw-Hill Publishing Co. Ltd., New Delhi.

Davar R.S., 2007. Personnel Management and Industrial Relations, Vikas Publishing House Pvt. Ltd., New Delhi.

Srinivas University

IV Semester M.S.W - 2018

SYLLABUS

PAPER : SU MSW 33– PSYCHIATRIC SOCIAL WORK

4 Credits, 40 hours, 100 marks

UNIT – I

Mental Health and Mental illness – Concept and meaning.
Normality and mental Health. The four perspectives of normality.
Mental health as a part of general health
Definition of health
International classification of mental disorder
Psychiatric social work:
Historical background of PSW abroad and in India
Training and scope of Psychiatric Social Work
Changing perspectives of Psychiatric Social Work

UNIT – II

Psychosis and Neurosis: Characteristics, differences,
Signs,symptoms,etiology and management of neurosis
Signs,symptoms,etiology and management of organic and functional psychosis,
other minor mental disorders.
Signs, Symptoms,etiology and management of personality disorder
Role of social worker in taking care of the neurotics, psychotics and personality disordered

UNIT – III

Behavior disorders: Characteristics, Types
Classification,symptoms and treatment of behavior disorders
Autism, Hyperactive Reaction, Unsocialized aggressive reaction, Overanxious and withdrawal
reaction, Runaway reaction, Stuttering, other development disorders, Treatment and Prevention.
Problems of Mentally challenged- mental Retardation: Causes and Types: Causes, Downs
syndrome (Mongolism),
Mental Retardation associated with Sociocultural Deprivation
Cultural & familial mental retardation
Assessing cultural familial retardation
Treatment, Outcomes and Methods
Role of social workers in the care of mentally retarded

UNIT – IV

Policies related to Mental Health,
National mental health program – 1982,
Mental health 1987 Act,
Community Mental Health and Social Work
Role of Social work in rehabilitation and day care centers.

UNIT – V

Perspectives on prevention:
Primary prevention. Secondary prevention, Tertiary prevention.
Organized efforts for Mental Health
Mental Health centers Governmental, Professional and Non trust organizations.
Institutes of mental health Mental health project grants provided for development and expansion
of
local mental health services,
providing consultancy services to schools, prisons and welfare agencies
Educational programmes and fostering positive mental health

UNIT – V

International efforts for mental health
WHO, UNESCO, The world Federation of mental health
Limitation in mental health efforts, Personnel, facilities, Research
Horizons in mental health

References:

- Barker, P. : Child Psychiatry. Granda Publishing Ltd.
Bellack, A.S.1984 : Schizophrenia, Treatment, Management and rehabilitation,
Grune and Stralton Inc
Berrios, G.E and Dewson,J : Treatment and management of Adult Psychiatry, London
1983 Bailleire Tindall
Brockland Reed M.D.1960 : Mental Health in Changing Concepts, New york: Grune &
Stration Inc.
Caplan Gerald 1961 : An approach to community Health, New York: Grune &
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Inc
Alfred M.Freedman M.D : Comprehensive Text Book of Psychiatry
The Williams and Wilkini Company 1967
Scientific Book Agency

Srinivas University

IV Semester M.S.W - 2018

SYLLABUS

PAPER : SU MSW 34 – THERAPEUTIC COUNSELING

4 Credits, 40 hours, 100 marks

UNIT I – Counseling

Concept of Counseling- Definition and Evolution of counseling
Skills of counseling, Qualities of a counselor and Ethics of counseling
Process and Physical requisites for counseling atmosphere

UNIT II - Approaches to counseling

Approaches to Counseling
Client centered therapy
Gestalt Therapy
Psycho-analytical therapy
Behavior therapy
Rational Emotive Behaviour Therapy

UNIT III - Counseling children and adolescents-

Counseling children and adolescents
Life skills helping models- Introduction to life skills; Problem-solving, Decision-making, Critical thinking, Creative thinking, Communication skills, Interpersonal skills, Self-awareness, Empathy, Coping with stress and Coping with emotions
Therapy for Children and Adolescents, Attention Deficit/Hyperactivity Disorder (ADHD),
Symptoms exhibited by children with ADHD

UNIT IV - Counseling-Vocational/career guidance counseling

Counseling couples-Pre-marital & Marital Counseling
Counseling women in distress and violence

UNIT V- Skills of Therapeutic counseling

Skills of Therapeutic counseling – Senior Citizens
Differently abled, persons affected by chronic illness (cancer)
HIV/AIDS

UNIT VI- Skills of counseling in various areas

Skills of counseling in various areas – Chemically dependent Clients (Addiction Counseling),
Suicide, prevention and counseling in Industry