

**SRINIVAS GROUP OF INSTITUTIONS
&
SRINIVAS UNIVERSITY**

ANNUAL DAY CELEBRATION

CULTURAL COMMITTEE

Date: 13-02-2025, 14-02-2025 & 15-02-2025

The cultural Committee has made three Co-Conveners for the three Campuses of Srinivas group separately for the smooth functioning.

1. **Prof. Vinutha H. K (SUIMC) – (8050813931) - for Pandeshwar Campus**
2. **Dr. Sumana V.S (SIT) – (9741157715) - for Valachil Campus**
3. **Dr. Asha Sarswathi B (SUIET) – (9481756316) - for Mukka Campus**
4. **Ms. Anjana T V (IAS)- (8971049231) - for Hampankatte campus**

The Co-Conveners must arrange the Cultural Committees meeting along with screening of the programmes in their respective colleges before the final screening to be held on the following days for the Founder's day celebration

Date	Event	Venue of Screening	Time of Screening
04.02.2025 Tuesday	MC	Aviation Campus	9.30 am onwards
05.02.2025 Wednesday	Prayer	Aviation Campus	9.30 am onwards
06.02.2025 Thursday	Dance	Mukka, Valachil, Hotel Srinivas (Aviation & Pandeshwar Campus)	9.30 am onwards

The faculty in charge from the respective Colleges in the Campus must report the list of cultural programmes in the following format and submit it to the respective Co-

conveners on the screening day in their respective campus and forward soft copy to the convener.

FORMAT

Name of the Institution:

Chief coordinator: Name with the Mobile no.

Sl. No.	Name of the group with item description	Contact No. of student	No. of participant	Duration	Tentative date	Costume required	Faculty In charge Contact no.	Remarks
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Please note that the programmes will be screened on the following criteria.

- The cultural program for the three days will be conducted during the afternoon session. All activities will conclude by 5:30 PM. Each college will be given an opportunity to perform based on the total number of participants and the quality of their presentations. Only the programs that have been approved during the screening process will be included in the final schedule. **No programme will be included without screening.**
- All colleges have been instructed to present programs that strictly adhere to traditional, yakshagana, regional, classical, semi-classical, and western cultural themes. Additionally, performances such as skits, mime shows, and theme-based programmes may be included. **Solo songs and solo dances are not permitted. Only group songs accompanied by instruments will be allowed in the afternoon program. The duration of group dances and songs must not exceed 5 minutes, Skit must exceed 10 minutes, Yakshagana must not exceed 20 minutes, and other performance timings will be finalized during screening process, which is subject to the quality of performance.**
- All programs must undergo screening at the college level, and only high-quality performances should be presented for the final screening. The faculty member in charge of the cultural committee must accompany the students on the screening day. **Programmes will not be screened in the absence of the**

designated faculty member from the respective college. Each item presented by the college will be the responsibility of the committee member, and the name of the in-charge faculty member will be included in the program list. It is the responsibility of the faculty member to take care of the students' performance and ensure the proper management of costumes and other requirements.

- In the event of duplication of songs, dances, or other programs, the screening committee will have the authority to decide and may disallow performances for both parties. Faculty members in charge are expected to ensure that such duplications are avoided and address this matter proactively.
- During the screening of the programs, the cultural performances, **along with the master of ceremonies and the prayer song, will also be evaluated.**
- The audio files for the performances must be provided in MP3 or MP4 format on a pendrive and handed over to the Convener on the day of the screening. **Failure to comply with this requirement will result in the program not being selected. There will be no provision to submit the audio files at a later time.**
- **Participants are responsible for procuring the costumes required for their programs, as no centralized costume facility will be provided. Costumes must be decent and meet the approval of the Convener. Programs may be canceled, even at the last minute, if the costumes are deemed inappropriate or unsatisfactory.**
- **Students are responsible for bearing all expenses related to choreography charges, conveyance, orchestra arrangements, musical instrument rentals, recordings, and the purchase of ornaments required for their performances.**
- Duties for the 3-day event will be assigned to all staff members, and the duty list will be informed after the screening process. Staff members are required to

sign the attendance sheet upon arrival and again at the end of the cultural program before departure.

- The final list of cultural programs for the three days will be updated to deans and in annual cultural committee group to the respective colleges on February 10th. The faculty in charge of each program must take necessary actions to process it further. **Once the final list is released, no changes to the schedule, including the days or the order of the programs, will be permitted.**
- **Discipline must be upheld during student performances, ensuring that vulgarity, communalism, disgraceful language, or inappropriate songs are avoided.** The faculty in charge of each program must take precautions to ensure this. If any such incidents are observed during a performance, the Convener reserves the right to stop the program immediately. **The students involved will be punished, and the faculty in charge will be held responsible. Additionally, the use of vehicles, bikes, fireworks, sharp weapons, or any explosives on the stage or near the audience area is strictly prohibited.**
- Any details or clarifications regarding the cultural program should be promptly brought to the attention of the respective campus cultural co-conveners. These matters can also be discussed during the committee meeting at the respective campuses. We expect full support and cooperation from all committee members to ensure the success of the cultural program for the Annual Day Celebrations.

Dr. Pavithra Kumari.
Dean, Institute of Aviation
Studies
Srinivas University
Convener
Cultural Committee
Annual Day Functions
